M MONTESANO SCHOOL DISTRICT

502 E Spruce Street, Montesano, WA 98563 • Phone 360.249.3942 • Fax 360.841.7198
Superintendent – Dan Winter • www.monteschools.org

School Board of Directors – School Board Meeting
December 15, 2022 – 5:30pm
MHS Library
Minutes

Regular Meeting – Establish Quorum: The following board members were in attendance and a quorum was established.

Board Members in Attendance: Kelly Monroe, Doug Streeter, Tiffany Schweppe and Chris Thomas.
Board Member(s) Absent: Superintendent Winter and Moraya Wilson

Flag Salute: Kelly Monroe lead the flag salute

Approval of Meeting Agenda: Motion was made to approve the meeting agenda; motion seconded and carried.

Public Comment: None

Teaching and Learning – None

Business Operations Report – Sheila Baker gave the year end report.

General Fund – For the month of November Expenditures were over Revenue received by $357,509.
Year to Date: Revenue is $5,279,178 (22.5% of Budgeted) and Expenditures are $6,292,114. (28.2% of Budgeted). Expenditures over Revenue for the year is $1,045,982. As a reminder, November is the month where we only receive 5% of the apportionment total and we are still receiving apportionment based on budgeted enrollment. January is when we start receiving apportionment based on actual enrollment numbers.
Fund Balance in all funds:
General Fund: $874,576.
Cap Project - $76,017.
Debt Service Fund - $1,405,190. (Bond Payments were made Dec 1 st . in the amount of $1,116,220)
ASB Fund - $259,711.
Transportation Vehicle Fund - $188,829.
Enrollment: Our December FTE was 1,406.85 We lost just .84 FTE from November. Our Annual Average Enrollment is 1,408.18 which is just over 47 FTE higher than budgeted. As a comparison, this time last year our Annual Average Enrollment was 1,357.47 This is an increase of 50 FTE (Mostly due to Transitional Kindergarten).
Other Information:
You probably had noticed that we have a Warrant listed from the Private Purpose Trust Fund.
At the Auditors recommendation, we are accounting for all Foodbowl Revenue and

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Expenditures in this Fund. The auditor is defining this activity under the rules of "Custodial Funds" and because of the amount of this activity it should be accounted for in Fund 70 instead of in the ASB fund as in previous years. In the past this fund has been used strictly for student scholarships.

<u>Consent Agenda:</u>

Minutes – November 16, 2022

Payroll & Benefits	No. 625504,625586-625616	$1,727,226.24
General Fund	No.625637-625693,625698	$ 189,621.16
ASB	No.625617-625618,625622-625636,625697 625699	$ 31,157.04
Private Purpose Trust	No.625620-625621	$ 10,137.11
Capital Project Fund	No.625694-625696	$ 24,070.66

Motion to approve consent agenda; seconded and approved

<u>Personnel Report:</u>

Name	Position	Description
Pat Pace	HS Volleyball Head Coach	Resignation - Effective 11.15.2022
Allison Peterson	Beacon Special Education Teacher	Recommendation to Hire
Allison Peterson	Beacon Special Education Teacher	Teaching Out of Endorsement - 8.31.2022-11.7.2022
Justin Raines	JH Knowledge Bowl Advisor	Recommendation to Hire

Motion to accept personnel report as presented; seconded and carried

<u>Business Action/Discussion Items:</u> -

a. Policy 3225 School Based Threat Assessment – Motion to approve policy 3225; seconded and carried

b. Highly Capable Plan for the 22-23 school year – Motion to approve Hi-Cap plan; seconded and carried

c. Wrestling out of state travel to Oregon – Motion to approve out of state travel for wrestling to Oregon; seconded and approved

d. Kelsey Foundation donation for Food Bowl $10,000 – Motion to accept Kelsey Foundation donation of $10,000; seconded and approved

MSD provides equal opportunity for employment and all educational programs and activities.

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Public Comment: None

Superintendent's Report

- Stephanie Klinger sitting in for Mr. Winter – Knee deep in food bowl, the first pick-up was greater than years in the past and the kids seem to be having.
- There will be a work party on December 22nd and 23rd to help get the portable ready at Beacon.

Board Comments:

- Thank you to the Kelsey Foundation for the donation.
- Happy Holidays

Adjournment: 5:38 PM

Next Meeting will be held January 26, 2023.

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Board Chair   Board Secretary