

Job Posting: School Psychologist

2324-41

Date Posted: April 19, 2024

Date Closes In-District: April 25, 2024

Date Closes Out-of-District: Open Until Filled

Term: 2024-2025 School Year

Hours/Schedule: 7.5 Hours / 2 Days per Week

Contract/Salary: MEA 23-24 Salary Schedule (\$59,101 - \$116,926), SEBB insurance, PFML,

Washington DRS, paid days off (12 sick days and 2 personal days)

Position Summary:

The School Psychologist must have knowledge in all areas of the processes and procedures of special education as well as student disabilities. Some assignments may require special expertise in early learning and/or atypical disabilities. One must have the ability to plan, organize, and implement all phases of special education identification and work in cooperation with the teachers, parents, and other professionals to help them understand the student's disability in relation to his or her academic and social learning.

The job of School Psychologist is done for the purpose/s of measuring and interpreting the intellectual, adaptive, academic, social, and emotional development of children; interpreting results of psychological studies; interpreting and applying state and federal codes; and developing strategies and interventions to address the special education needs of eligible students.

Typical Qualifications:

- Must have: Masters in School Psychology or Education Specialist in School Psychology or PhD in School Psychology
- Eligibility for state certification of ESA Certification as School Psychologist
- Valid Driver's License & Evidence of Insurability
- Criminal Justice Fingerprint/Background Clearance
- WA State Sexual Misconduct Disclosure Release
- Bilingual Spanish preferred

Required Attachments:

- Cover Letter
- Resume
- 3 Certificated Reference Forms and /or Letters
- Valid Washington State Certificate
- Transcripts

Examples of Duties:

- Administers standardized and/or supplemental assessments for the purpose of measuring the intellectual, adaptive, academic, social and emotional development of children and/or determining eligibility for services in conformance with state and federal regulations.
- Assesses students' intellect, adaptive, academic, social and emotional development for the purpose of determining student eligibility for services, developing behavior plans and/or making recommendations.
- Collaborates with a variety of groups and/or individuals (e.g. parents, teachers, physicians, administration, team members, other professionals, etc.) for the purpose of communicating information, resolving issues and providing services in conformance with established guidelines.
- Compiles information from a variety of sources (e.g. teachers, nurses, occupational therapist, speech therapist, probation officer, mental health agencies, other professionals, etc.) for the purpose of producing a comprehensive evaluation report in compliance with state and federal guidelines.

- Consults with teachers, parents, other personnel and/or outside professionals for the purpose of providing requested information, developing plans for services, making recommendations and/or coordinating services with those of other disciplines.
- Coordinates meeting and processes for eligible students (e.g. evaluation/screening, parent conferences, manifestation meetings, disciplinary proceedings, services with outside agencies, etc.) for the purpose of presenting evaluation results, developing behavior plans, and/or providing information in compliance with state and federal regulations.
- Develops behavior plans, curriculum modifications, etc. for the purpose of implementing educational programs.
- Interprets medical reports for the purpose of providing information and/or ensuring that educational plans are appropriate.
- Maintains files and/or records (e.g. evaluation reports, student files, required documentation, etc.) for the purpose of ensuring the availability of information as required for reference and/or compliance.
- Participates in meetings, workshops, and seminars (e.g. training, team meetings, parent conferences, etc.) for the purpose of conveying and/or gathering information.
- Prepares a wide variety of written materials (e.g. extension requests, correspondence, memos, behavior plans, Medicaid billing, reports, required documentation, Evaluation Team Report, Psych Report, etc.) for the purpose of documenting activities, providing written reference and/or conveying information.
- Research resources and methods (e.g. intervention and treatment techniques, assessment tools and methods, community resources, etc.) for the purpose of determining the appropriate approach for addressing students' needs.
- Responds to inquiries (e.g. parents, teacher, staff, students, outside agencies, etc.) for the purpose of providing information and/or referral as appropriate.
- Reviews transfer records for the purpose of ensuring compliance with Washington Administrative Codes, determining when IEPs are appropriate, making recommendations and/or taking corrective action as needed to ensure that a legally sound IEP/Eligibility report is in place.
- Transports supplies and equipment to a variety of sites for the purpose of ensuring the availability of items needed.
- Pursues professional development opportunities for the purpose of continued professional growth.
- Integrates specialized fields within the K-12 learning environment for the purpose of assisting students in achieving their learning goals set forth in the IEP.

Supplemental Information:

Reports to: Director of Student Services

Evaluation:

Performance of this job will be evaluated annually in accordance with provisions of the board's policy on Evaluation of Professional Personnel and in accordance with state requirements.

Application Procedures: Montesano District Staff; submit a letter of interest to sklinger@monteschools.org by the closing date

The Montesano School District will provide equal opportunity and treatment for all applicants and staff in recruitment, hiring, retention, assignment, transfer, promotion, and training. Such equal employment opportunity will be provided without discrimination with respect to race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sex, sexual orientation including gender expression or identity, marital status, the presence of any sensory, mental or physical disability or the use of a trained guide dog or service animal by a person with a disability. MSD will provide reasonable accommodations to enable persons with disabilities the opportunity to apply for open positions and to participate in District interview procedures. Persons with disabilities or in need of translation services are asked to notify the District Office at (360)249-3942 at least three days prior to the date on which the requested accommodation is needed. Designated District Contact(s): Title IX and Compliance Officer, Pam Banks at pbanks@monteschools.org (360)249-3942, 502 E. Spruce Ave, Montesano, WA, and/or Section 504/ADA Compliance Officer, Shawn Brown - Director of Student Services at sbrown@monteschools.org (360)249-3942, 502 E. Spruce Ave, Montesano, WA.

MSD provides equal opportunity for employment and all educational programs and activities.